

BAKERS BRANCH ACC HOME IMPROVEMENT APPLICATION

In an effort to provide and protect each homeowner's rights and property value, BBHOA requires any homeowner or group of owners considering improvements to their property to submit a Request for Home Improvement Application to the Architectural Control Committee a minimum of 30 days prior to initiating work on the planned improvements. (This requirement is governed by the Declaration of Community Covenants and Restrictions, Article 10, Section 10.5). We appreciate your cooperation.

Please provide the following information and submit to the address listed below.

Owner's Name _____ Home or Cell # _____

Address _____ Email Address _____

Nature of proposed improvement: (Ex: patio cover, basketball goal, addition to house, antenna, play structure, etc.). Please be specific. _____

Location of improvement (check applicable area): _____ Driveway _____ Garage _____ Patio
_____ Back of House _____ Front of House _____ Side of House _____ Other: _____

Materials to be used for the proposed improvement: Check the blank on the left & specify paint color, lumber type, screen type, etc. on the blank to the right.

_____ Paint color(s) _____ _____ Cement _____ _____ Pipe _____
_____ Stain color(s) _____ _____ Electrical _____ _____ Fence type _____
_____ Lumber type(s) _____ _____ Lumber Grade _____ _____ Brick type _____
_____ Screen type(s) _____ _____ Height _____ _____ Is it visible from the street

***Note:** Enclosing pictures or samples of colors or materials to be used would be greatly appreciated

Please submit a **property plat** with a sketch of the proposed project in the location you plan. Be sure the plat shows the street, house, and lot lines. Proposed additions, patio covers, play sets, etc. will need to address heights in relationship to the home and to fences. Additionally – any major renovation or construction needs to have the Town's approval and must be submitted to the Town separately (for detailed information see Town's website: http://www.flower-mound.com/bldginsp/bldg_info.php.)

I, the undersigned, understand that the Architectural Control Committee will review this request and will contact me within 30 days. I also understand that if further information is needed in order for the ACC to make a valid judgment, I may be asked to resubmit an application with the needed information. **I agree that I will not begin the proposed improvement(s) until I have been notified in writing of the Architectural Control Committee's decision.**

Homeowner's signature _____ Date of Request _____

Proposed project start date _____ Approximate completion date _____

Approval signature (ACC) _____ Approval date _____

Approval signature (ACC) _____ Approval date _____

Mail or email request to:
Bakers Branch Estates HOA
1221 Flower Mound Rd., Ste 320, PMB 129
Flower Mound, TX 75028
Email: acc@bakersbranchhoa.com